

Kings Worthy Parish Council

FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 15 July 2009
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Peter Warrener [Chairman]
Dawn-Marie Cox
Ian Gordon
Jim Marshall
Derek Smithers
David Young

Clerk/Finance Officer: Colin Arnett

Public: 1

F/09/61 Apologies for Absence

Apologies for absence had been received from Barbara Fairbrother.

F/09/62 Public Question Time

Alan Audsley outlined the savings in water and lighting with the toilet facilities at the Kings Worthy Centre which could be achieved with the installation of new control equipment.

The total cost would be £642. Members agreed in principle to the proposals and Alan agreed to investigate with Jackie Porter grant funding and/or a 50% contribution from the THMC.

F/09/63 Minutes of the Meeting held on the 10 June 2009

The minutes were agreed as a true record of the meeting and were signed by Cllr Warrener.

F/09/64 Matters Arising from the Minutes of 10 June 2009

- **F/09/53 Tubbs Hall Management Committee** – Members agreed that the “memorandum of understanding” and revisions to the management fee were now a priority. Cllr Warrener asked that Cllr Cox and the RFO arrange to meet with the THMC as soon as possible. **Action – Cllr Cox/RFO**

F/09/64 Matters Arising from the Minutes of 10 June 2009 cont.

- **F/09/53 Church Green** – the clerk reported that a visit had been made to the Green and Carter Engineering Works in Somerset with Alan Audsley and Derek Brockway to finalise the purchase of the commemorative hydraulic ram.
- **F/09/57 Clerk's Salary Payments** – Members agreed that payments by standing order should be based on the basic salary with travelling expenses etc being paid by cheque on an ad hoc basis. The standing order forms were authorised. **Action – the RFO**

F/09/65 Project Updates

- **Land off Hookpit Farm Lane [Top Field]** – No further developments to report.

Members agreed that "Project Updates" should be retained on future agenda's, but without particular reference to any one project. **Action – the clerk**

F/09/66 To Receive Statements of Accounts

The Committee received the Budget Report and Account Balances Report for June 2009.

It was again agreed that no investment be made in the Money Market as the interest received from the Business Reserve Account was little different.

Members agreed that consideration should be given to a replacement boiler at the Kings Worthy Centre to avoid further expenditure on maintenance. Denis Welstead and Alan Audsley should be asked to undertake an appraisal.

Action – the clerk

F/09/67 RFO's and Clerk's Notices

- **Hinton Fields Trees** – Members approved the quotation from Brian Horne for the work adjacent to 25 Hinton Fields. **Action – the clerk**
- **Eversley Park Football Pitches** – Members approved the requests for the three additional teams to play next season on a trial basis for one year. They would have to recognise that if the pitches showed signs of being over-played that the number of matches would have to be curtailed. **Action – the clerk**
- **Scottish & Southern Electricity – New Power Line** – a request had been received to install a new under-ground power cable from Harestock to Kings Worthy under Kim Bishop Walk and Broadview. Members agreed in principle to the installation on a 99 year lease. **Action – the clerk**

F/09/67 RFO's and Clerk's Notices cont.

- **KWC Guttering Repairs** – Members agreed to the repair costs, which should be considered with the THMC together with the other accruing maintenance costs for the KWC. **Action – RFO**

Members agreed that a budget line for property maintenance should be included within next year's budget. **Action – the RFO**

F/09/68 Chairman's Notices

- **Agenda** - Members agreed with Cllr Warrener that an item "Public Question Time " should be included on future agenda's. **Action – the clerk**

F/09/69 To Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £35,048.22. See schedule attached.

F/09/70 Date of next meeting

The next meeting was arranged for Wednesday 12 August 2009 at 9.30am.

The meeting closed at 10.50am

Signed.....

Dated.....

Kings Worthy Parish Council

FINANCE COMMITTEE

Invoice for Payment – July 2009

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

Name of Supplier	Nature of Works	Invoice Value (Incl. VAT)	E.No
Cheques already authorised & signed			
Clerks & Caretaker	Salaries & Expenses	3,548.86	
Allianz Insurance plc	Extra premium	139.55	9071
S. Howell	Cable lock	18.49	9072
Culverlands	Newsletter	310.00	9075
TGD Landscape	Church Green	1,161.50	9076
A. Winter	Stand-in cleaner	47.18	9073
	TOTAL	£5,225.58	
Cheques to be authorised			
Scandor	Contract & OSF work	5,938.31	9074
TLC On-Line	Website	55.00	9089
Holmes & Sons	Church Green	23,194.73	9090
	TOTAL CHEQUES	£29,188.04	
Direct Debits			
British Telecom	Telephone Broadband	93.11	9077
Ipitomi	Telephone freephone	8.79	9078
British Telecom	Telephone (888552)	21.00	9079
British Telecom	Telephone (884150)	28.00	9080
Southern Electric	KWCC & Tubbs Hall	87.00	9081
Southern Water	KWCC & Tubbs Hall	310.70	9082*
British Gas	KWCC & Tubbs Hall	86.00	9083

* Amount increased to £310.70 for June & July 09 only to clear outstanding amount due and will return to normal payments thereafter.

TOTAL **£634.60**

ENTIRE TOTAL **£35,048.22**