

# Kings Worthy Parish Council

## FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 14 January 2009  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Dawn-Marie Cox [Chairman]  
Jim Marshall  
Neil Pidduck

Clerk/Finance Officer: Barbara Fairbrother  
Colin Arnett

Public: 0

### **F/09/01 Apologies for Absence**

Apologies for absence had been received from Cllrs Smithers and Warrener.

### **F/09/02 Minutes of the Meeting held on the 10 December 2008**

The minutes were agreed as a true record of the meeting were signed by Cllr Cox.

### **F/09/03 Matters Arising from the Minutes of 10 December 2008**

- **F/08/110 Identity Badges** – Cllr Cox reported that the cost of adding “Parish Councillor” to each badge would be prohibitive.

Members agreed that a label should be attached to the reverse of each badge indicating “Parish Councillor” and also giving the telephone number of the parish office for verification of the holder. **Action – the clerk**

- **F/08/110 KWC Notice Boards** – the new board had been installed and was a considerable improvement on the previous arrangement. The board for the THMC is awaiting installation.
- **F/08/1114 Land Registry** – a letter had been received from Hedleys enclosing a plan from the Land Registry for Eversley Park indicating the area owned by the PC and WSSC. The clerk was asked to liaise with Hedleys over the registration of the land. **Action – the clerk**

#### **F/09/04 Project Updates**

- **Land off Hookpit Farm Lane [Top Field]** – the clerk shared with members a letter from WCC indicating the proposed area of land which is to be gifted to the PC as part of the S106 Agreement with Gleeson Developments Ltd. for the development at Tudor Way. Members agreed that the area should be adjacent to that from Milford Homes.

Members also noted that the remainder of Top Field is being offered for purchase pending valuation.

#### **F/09/05 Budget Considerations 2009 -10**

- **Budget and Precept Recommendations 2009-10** – Members agreed to recommend the 2009-10 budget and precept of £107,490 for ratification by the PC.
- **Grant Applications 2009-10** – Members agreed the list of grants [copy attached] for 2009-10 for ratification by the PC.

#### **F/09/06 To Receive Statements of Accounts**

The RFO was delighted to report that the Audit Commission had approved the accounts for 2008-9. There were minor comments on insurance and the asset register. A notice had been posted informing the public that the documents were available for viewing in the parish office.

Members agreed that the RFO should seek quotations on the recommended levels of fidelity insurance. **Action – the clerk**

The Committee received the Budget Report and Account Balances Report for December 2008.

The RFO reported that there had been a delay in the refund of vat.

It was recommended and agreed that the sum of £100,000 should be invested in the Money Market for a period of one month, subject to review by the RFO. Members noted that the interest was now only 1.29%.

#### **F/09/07 RFO's and Clerk's Notices**

- **Street Lighting PFI** – the RFO tabled a letter which had been received from HCC. Members agreed that a response should be submitted indicating that we were considering the proposals and asked the RFO to seek comparative quotations for the next meeting. **Action – RFO**
- **WCC Open Space Funding** – the clerk reported that approval had been given for the landscaping at Church Green and the filling of the pot-holes in the car park at Eversley Park.

**F/09/07 RFO's and Clerk's Notices cont.**

- **Springvale Road Bus Shelter** – Members were disappointed to learn that one of the new glass panels had been vandalised. They approved the quotation for a replacement metal panel.
- **Web-site** – Members considered the request for funding RSS feeds to the website at a shared cost of £4 per month to each PC. Members deferred a decision pending more information.
- **KWC Fire Extinguisher** – the clerk reported that a fire extinguisher had been taken from the foyer of the KWC. The police appeared to be indifferent to the theft. Members agreed to fund a replacement sharing the cost with the THMC. **Action – the clerk**

**F/09/08 Chairman's Notices**

None

**F/09/09 To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £8,877.72. See schedule attached.

**F/09/10 Date of next meeting**

The next meeting was arranged for Wednesday 11 February 2009 at 9.30am.

The meeting closed at 10.59am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – January 2009

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,526.30	
C. Arnett (Expenses)	Christmas Cllrs reception	52.68	8205
	<b>TOTAL</b>	<b>£3,578.98</b>	
<b>Cheques to be authorised</b>			
S. Howell	Handyman	201.60	8206
P. Reynolds	Internal Auditor	205.00	8207
Scandor	Contract	2,858.29	8208
Culverlands Press	Newsletter	310.00	8209
TLC Online	Website	55.00	8210
Queensbury Shelters	Bus shelter repairs	424.35	8211
Queensbury Shelters	Bus shelter repairs	974.05	8212
Box-It	Storage	22.37	8223
	<b>TOTAL CHEQUES</b>	<b>£5,050.66</b>	
<b>Direct Debits</b>			
Ipitomi (Verizon)	Telephone	8.58	8222
British Telecom	Telephone (888552)	21.00	8224
British Telecom	Telephone (884150)	28.00	8225
Southern Electric	KWCC & Tubbs Hall	87.00	8226
Southern Water	KWCC & Tubbs Hall	17.50	8227
British Gas	KWCC & Tubbs Hall	86.00	8228
	<b>TOTAL</b>	<b>£248.08</b>	
	<b>ENTIRE TOTAL</b>	<b>£8,877.72</b>	

## Kings Worthy Parish Council

### Grants for Budget 2009 – 2010

Name of Organization	Project	Total Cost	Grant App.
<i>With application forms :</i>		£	£
Kings Worthy PCC	Fete Children's Entertainment	250.00	250.00
The Worthys Conservation Vol.	Towards insurance	200.00	200.00
Kings Worthy Day Centre	Crockery & cutlery	450.00	200.00
 <i>Written requests without applications forms:</i>			
Winchester Citizen's Advice	To help run Advice centre		250.00
Neighbourhood Watch	Newsletter		50.00
Hampshire County Youth Band Assoc.	Towards cost of instruments		50.00
<b>TOTAL</b>			<b>£1,000</b>