

# Kings Worthy Parish Council

## FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 11 March 2009  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present: Councillors: Dawn-Marie Cox [Chairman]  
Jim Marshall  
Derek Smithers  
Peter Warrener

Clerk/Finance Officer: Barbara Fairbrother  
Colin Arnett

Public: 0

### **F/09/21 Apologies for Absence**

Apologies for absence had been received from Cllr Pidduck.

### **F/09/22 Minutes of the Meeting held on the 11 February 2009**

The minutes were agreed as a true record of the meeting with one amendment – F/09/17 delete “present” – add “presented” – and were signed by Cllr Cox.

### **F/09/23 Matters Arising from the Minutes of 11 February 2009**

- **F/09/13 Identity Badges** – Cllr Cox confirmed that the photographer will be at the next PC meeting for those who missed the previous session.  
**Action – Cllr Cox**
- **F/09/13 Fidelity Insurance** – the RFO reported that the significant increase in the fidelity insurance was due to the inclusion of cover for councillors. The advice from HALC indicated that such cover for councillors was not necessary if standard accounting procedures were in place. Members agreed that the RFO should seek a quotation to only include the clerks. **Action – the RFO**
- **F/09/13 Web-site** – Members agreed that discussion on the RSS feed should be referred to the meeting to discuss the web-site. **Action – Cllr Warrener**

The RFO reported that the renewal notification had been received from the Ordnance Survey for the licence to publish maps.

- **F/09/17 Scandor Additional Works** – Members approved the funding for mulching the flower beds at the KWC. Cllr Cox reported that it is hoped to transplant redundant shrubs at Church Green to the KWC.

## **F/09/24 Project Updates**

- **Land off Hookpit Farm Lane [Top Field]** – there have been no further developments.
- **Open Space Funded Projects** – the clerk reported that the landscaping contractor had commenced work on Church Green and that approval had been received for the Over 60s Exercise Equipment at Fraser Road.

## **F/09/25 Street Lighting PFI**

The RFO outlined her research into alternative options for the maintenance of street lighting.

Members agreed that the proposals for a PFI from HCC were the most appropriate option and recommended ratification by the PC.

The RFO indicated that the PFI included insurance which would enable us to amend our insurance schedule, so reducing the annual premium.

## **F/09/26 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for February 2009.

It was agreed that no investment be made in the Money Market as the interest received from the Business Reserve Account was little different.

Cllr Warrener asked that the date be included on the reports. **Action – RFO**

Members agreed that there was no need to increase the reserves to cover the split payment of the precept by WCC.

Members agreed to discuss the format of the accounts on the web-site at the next meeting. **Action – the clerk**

## **F/09/27 RFO's and Clerk's Notices**

None

## **F/09/28 Chairman's Notices**

- **Tubbs Hall Management Committee** – Cllr Cox informed members that Jackie Porter is applying for a grant for additional insulation at the KWC.

Members were unable to approve a contribution to the outside lighting timer switch due to conflicting figures on the cost.

The cupboards in Tubbs Hall are to be refurbished at no cost to the PC.

**F/09/29      To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £24,147.56. See schedule attached.

**F/09/30      Date of next meeting**

The next meeting was arranged for Wednesday 15 April 2009 at 9.30am.

The meeting closed at 10.55am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – March 2009

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,469.31	
Seton	Notice boards balance	12.87	8248
Viking Direct	Stationery	41.26	8249
	<b>TOTAL</b>	<b>£3,523.44</b>	
<b>Cheques to be authorised</b>			
S. Howell	Handyman	67.20	8251
Ordnance Survey	Maps Licence	62.96	8252
Worthy Tree Care	Tree work	150.50	8253
Scandor	Contract	3,001.21	8254
HCC	Supplies	59.64	8255
HALC	Annual Subscription	589.00	8256
Ricoh	Photocopier	175.46	8257
Holmes & Sons	Firs Crescent work (OSF)	15,833.03	8258
TLC Online	Website	55.00	8259
WCC	Play area inspections	127.65	8260
PCC of St Mary's	Grant for Family Fun Day	40.00	8261
	<b>TOTAL CHEQUES</b>	<b>£20,161.65</b>	
<b>Direct Debits</b>			
PHS Group	Waste Disposal	107.36	8267
British Telecom	Broadband	93.11	8268
British Telecom	Telephone (888552)	21.00	8269
British Telecom	Telephone (884150)	28.00	8270
Southern Electric	KWCC & Tubbs Hall	87.00	8271
Southern Water	KWCC & Tubbs Hall	40.00	8273
British Gas	KWCC & Tubbs Hall	86.00	8274
	<b>TOTAL</b>	<b>£462.47</b>	
	<b>ENTIRE TOTAL</b>	<b>£24,147.56</b>	