

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 16 January 2008  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Councillors:	Robert Johnston [Chairman] Jim Marshall Neil Pidduck Peter Warrener
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

### **F/08/01 Apologies for Absence**

There were no apologies for absence.

### **F/08/02 Minutes of the Meeting held on the 12 December 2007**

The minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

### **F/08/03 Matters Arising from the Minutes of 12 December 2007**

- **F/07/125 WCC Temporary Traffic Order** – Cllr Johnston informed members that the temporary traffic order for vehicles accessing the disposal site at South Wonston had not yet been implemented due to the adverse effect on a haulage contractor within the area.

### **F/08/04 Project Updates**

- **Top Field** – Cllr Johnston informed members that WCC had withdrawn its recommendation to refuse the amendment to the S106 Agreement with Milford Homes to allow for further consultation with local residents.
- **Broadview Rent Charge** – there were no further developments to report. The clerk was asked to chase Shentons. **Action – the clerk**

## **F/008/05 Budget and Precept Recommendations and Grant Applications**

- **Budget and Precept Recommendations 2008-9** – Members agreed to recommend the 2008-9 budget and precept of £102,375 for ratification by the PC.
- **Grant Applications 2008-9** – Members agreed the list of grants [copy attached] for 2008-9 for ratification by the PC. The request for assistance from Neighbourhood Watch would be funded from S137 monies.

Cllr Johnston declared an interest in the CAB and withdrew from the discussion.

## **F/08/06 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for December 2007.

It was recommended and agreed that the sum of £135,000 should be invested in the Money Market for a period of one month, subject to review by the RFO.

The RFO was asked to chase HCC for the annual invoice for street lighting.

### **Action – the RFO**

Members asked the clerk to approach the Caretaker regarding the redecoration of the meeting room and parish office. **Action – the clerk**

## **F/08/07 RFO's and Clerk's Notices**

- **Web-site** – Members agreed that the status of the cheques from companies wishes to participate in the new web-site should be referred to the PC.
- **Carol Singing** – Members expressed their concerns regarding the suggestion that a charity collection should be incorporated in this annual event. Members agreed that this should be referred to the PC.
- **Church Green** – Members approved the quotation of £1875 from Scandor for the cutting of the grass as an extension of the Grounds Maintenance Contract. Members agreed that it would be desirable to include the cutting of the bank within the contract subject to funding from the estate management company.

Members agreed to the employment of a Landscape Architect for the project.

- **Lower Broadview** – Members approved the quotation of £880 for the removal of the fallen trees at Lower Broadview.

**F/08/07 RFO's and Clerk's Notices Cont.**

- **WCC Open Spaces Fund** – The clerk circulated details of the current status of projects and the outstanding balance for the parish within the fund.
- **Fraser Road Playground Improvements** – Members approved a quotation for £213 to remove and replant the shrubs displaced by this scheme.
- **Lovedon Lane Burial Ground** – Members asked the clerk to obtain a firm quotation for the additional shrubs at the Burial Ground. **Action – the clerk**

**F/08/08 Chairman's Notices**

- **Community Respect and Environment Week [CREW]** – Cllr Johnston asked members for suggested community projects which individuals could undertake as part of this initiative.
- **WCC Local Development Framework** – Cllr Johnston informed members that he was attending a meeting this week with Cllr James.
- **Jubilee Hall** – Cllr Johnston informed members that the concerns regarding the siting a container to the side of the Jubilee Hall were a matter for Headbourne Worthy PC.

**F/08/09 To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £14,615.48. See schedule attached.

**F/08/10 Date of next meeting**

The next meeting was arranged for Wednesday 13 February 2008 at 9.30am.

The meeting closed at 12.02 pm

Signed.....

Dated.....

## Kings Worthy Parish Council

### Grants for Budget 2008 – 2009

<b>Name of Organization</b>	<b>Project</b>	<b>Total Cost</b>	<b>Grant App.</b>
		£	£
Kings Worthy PCC	Fete Children's Entertainment	3,500.00	250.00
The Worthys Conservation Vol.	Towards insurance	200.00	200.00
Kings Worthy Day Centre	Laminator	60.00	60.00
Winchester Citizen's Advice	To help run Advice centre		250.00
Hampshire Youth Band	To purchase instruments		100.00
Winchester & District Young Carers Project	Project supporting children who care for a family member		100.00
		<b>TOTAL</b>	<b>960.00</b>

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – January 2008

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	4,086.45	
C. Arnett	Councillors reception	68.47	7197
Littlethorpe	Abbots Worthy bus shelter	6,180.50	7198
Audit Commission	Audit fees	646.25	7199
	<b>TOTAL</b>	<b>£10,981.67</b>	
<b>Cheques to be authorised</b>			
HALC	Training – Cllrs and Clerk	85.00	7200
Scandor	Maintenance	2,631.52	7201
K Mason	Contract supervisor	277.50	7202
Box-It	Storage	23.11	7203
Solent Power	Christmas lights	340.75	7204
Ordnance Survey	Licence	55.81	7205
R. Johnston	Emergency gas work	15.00	7217
	<b>TOTAL CHEQUES</b>	<b>£3,428.69</b>	
<b>Direct Debits</b>			
Verizon	Telephone charges	4.12	7211
British Telecom	Telephone (884150)	28.00	7212
British Telecom	Telephone (888552)	28.00	7213
Southern Electric	KWCC & Tubbs Hall	87.00	7214
Southern Water	KWCC & Tubbs Hall	10.00	7215
British Gas	KWCC & Tubbs Hall	48.00	7216
	<b>TOTAL</b>	<b>£205.12</b>	
	<b>ENTIRE TOTAL</b>	<b>£14,615.48</b>	