

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 14 May 2008  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Peter Warrener [Chairman]  
Derek Brockway  
Neil Pidduck

Clerk/Finance Officer: Barbara Fairbrother  
Colin Arnett

Public: 0

### **F/08/39 Apologies for Absence**

Apologies for absence had been received from Cllrs Marshall and Smithers.

### **F/08/40 Election of Chairman of the Committee**

Cllr Warrener was elected Chairman being proposed by Cllr Brockway and seconded by Cllr Pidduck.

### **F/08/41 Minutes of the Meeting held on the 16 April 2008**

The minutes were agreed as a true record of the meeting and were signed by Cllr Warrener.

### **F/08/42 Matters Arising from the Minutes of 16 April 2008**

- **F/08/32 Community Respect and Environment Week [CREW]** – Scandor have again been reminded of the need to remove the shrub cuttings from Church Green and the KWC.
- **F/08/32 Southern Electric** – the RFO reported that no further progress had been made on the clarification of a 3 year contract. **Action – RFO**
- **F/08/24 Handyman Replacement** – advertisements had been placed on the parish notice boards. The clerk had received one expression of interest.
- **F/08/34 Money Market Investment** – the RFO reported that £140, 000 had been invested until 12 June 2008.

#### **F/08/42 Matters Arising from the Minutes of 16 April 2008 cont.**

- **F/08/35 Notice Boards** – the clerk reported that the contractor had honoured his original quotation for the installation of the new notice boards.
- **F/08/35 KWC Gas Boiler** – the RFO reported that arrangements had been made with Gascare to service the boiler. It is hoped to offer them an annual maintenance agreement thereafter.

#### **F/08/43 Project Updates**

- **Top Field** – the clerks were asked to establish a direct contact point within WCC for this project and to maintain liaison on developments.  
**Action – the clerk**
- **Broadview Rent Charge** – no further developments to report.

#### **F/08/44 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for April 2008.

Members ratified that the sum of £140,000 being invested in the Money Market until 12 June 2008.

The RFO had been notified by HCC on the increase in street lighting costs to £9422.11. The increase resulted from the cost of power. Cllr Brockway suggested that an article be included in the newsletter asking for views on the provision of street lighting.

#### **F/08/45 RFO's and Clerk's Notices**

- **Bank Signatories** – Members agreed that Cllrs Pidduck and Sign be signatories, together with the to be appointed PC Chairman and PC Vice-Chairman, if not already a signatory.
- **Football Pitches** – the clerk highlighted the recommendations from the Grounds Supervisor for the treatment to the football pitches at Eversley Park during the closed season. Scandor had been asked to quote for the work. In view of the tight timescales members agreed that the work could be authorised under chairman's approval.
- **Church Green** – Members approved the fee from Open Space monies for the landscape architect to supervise the removal of the Thuja hedge.
- **Insurance Policy** – Members approved the renewal of insurance with AON from the 1 June 2008. A 15% discount was being offered.

**F/08/46 Chairman's Notices**

- **Hearing Induction Loop** – Members agreed with the suggestion from Cllr Warrener that following the Annual Parish meeting consideration should be given to installing a hearing induction loop in Tubbs Hall. **Action – Cllr Warrener**

**F/08/47 To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £14,312.60. See schedule attached.

**F/08/48 Date of next meeting**

The next meeting was arranged for Wednesday 11 June 2008 at 9.30am.

The meeting closed at 10.50am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – May 2008

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,561.71	
HALC	Councillor training	40.00	8023
TGD Landscape	Landscaping plans	215.17	8024
	<b>TOTAL</b>	<b>£3,816.88</b>	

#### **Cheques to be authorised**

Ricoh UK Ltd	Photocopier	175.71	8025
Scandor	Contract & notice boards	3,220.07	8026
WCC	Dog Bins	483.00	8027
Gascare	Pro forma for boiler service	65.00	8028
Allianz Insurance plc	Insurance policy	4,361.19	8029
PCC of St Mary's	Grant	250.00	8030
The Worthys CV	Grant	200.00	8031
KW Day Centre	Grant	60.00	8032
Winchester CAB	Grant	250.00	8033
HCYBA	Grant	100.00	8034
WYCP	Grant	100.00	8035
Neptune Outdoor Furn.	New seat	999.33	8047
	<b>TOTAL CHEQUES</b>	<b>£10,264.30</b>	

#### **Direct Debits**

Verizon	Telephone charges	9.42	8041
British Gas	KWCC & Tubbs Hall	69.00	8042
British Telecom	Telephone (884150)	28.00	8043
British Telecom	Telephone (888552)	28.00	8044
Southern Electric	KWCC & Tubbs Hall	87.00	8045
Southern Water	KWCC & Tubbs Hall	10.00	8046
	<b>TOTAL</b>	<b>£231.42</b>	

**ENTIRE TOTAL** **£14,312.60**