

Kings Worthy Parish Council

FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 12 March 2008
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Robert Johnston [Chairman] Jim Marshall Neil Pidduck Peter Warrener
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

F/08/20 Apologies for Absence

There were no apologies for absence.

F/08/21 Minutes of the Meeting held on the 13 February 2008

The minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

F/08/22 Matters Arising from the Minutes of 13 February 2008

- **F/08/13 Temporary Traffic Order** – Cllr Johnston informed members that the work at the disposal site should be completed by April 2008.
- **F/08/13 Community Respect and Environment Week [CREW]** – Cllr Johnston had met with the supervisor of the team and agreed the tasks to be undertaken in April.
- **F/08/13 Church Green** – the clerk informed members that the conifer hedge was scheduled for removal and replacement in August 2008, subject to approval from WCC.
- **F/08/15 Statement of Accounts** – the RFO shared with members the difficulty in amending the accounts classification of “open spaces”. It was agreed that “PC” and “WCC” be added to clarify the classifications. **Action - RFO**

F/08/22 Matters Arising from the Minutes of 13 February 2008 cont.

- **F/08/16 Southern Electric** – the RFO reported that no further progress had been made on the clarification of a 3 year contract.
- **F/08/17 KWCC Environmental Assessment** – Cllr Johnston highlighted the need to include the programming of the central heating within assessment.

F/08/23 Project Updates

- **Top Field** – Cllr Johnston informed members the amendment to the S106 Agreement with Milford Homes was on the agenda for the next WCC Planning Committee meeting on the 13 March 2008.
- **Broadview Rent Charge** – the clerk reported that clarification of the legal charges involved with this project had yet to be received from Shentons.

F/08/24 Handyman Replacement

Cllr Johnston reported that Max Francis was reluctant to continue now that he no longer resided in the village. Members agreed that as an interim arrangement payment could be made for work undertaken by Roger Sign, who is related to a parish councillor.

Members agreed that an advertisement should be placed in the next edition of the Parish Newsletter. The rate of pay would remain the same with a minimum retainer.

The clerk was asked to compile a job specification for approval by the R&A Committee. **Action – the clerk**

F/08/25 To Receive Statements of Accounts

The Committee received the Budget Report and Account Balances Report for February 2008.

It was recommended and agreed that the sum of £65,000 should be invested in the Money Market for a period of one month, subject to review by the RFO.

The clerk confirmed that the website monies had been banked. Members agreed that these should be reflected in the accounts.

F/08/26 RFO's and Clerk's Notices

- **Street Lighting PFI** – the RFO circulated a letter from HCC giving an update on the current status.
- **Dog Bins** - the RFO informed members that WCC had confirmed that there would be no increase in the charges for the emptying of dog bins in the next financial year.

F/08/26 RFO's and Clerk's Notices cont.

- **Abbots Worthy Bus Shelter** – Members approved the funding for a commemorative sign for the new shelter.
- **Burial Ground** – Members approved the funding for two compost bins and gravel works around the holly.

F/08/27 Chairman's Notices

- **Fryers Close** – Cllr Warrener had received a request for the refunding of the costs of fencing from a resident of an adjacent property. Cllr Johnston indicated that this should be referred to the Tenants Association.

F/08/28 To Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £64,563.63. See schedule attached.

F/08/29 Date of next meeting

The next meeting was arranged for Wednesday 9 April 2008 at 9.30am.

The meeting closed at 11.46 pm

Signed.....

Dated.....

Kings Worthy Parish Council

FINANCE COMMITTEE

Invoice for Payment – March 2008

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

Name of Supplier	Nature of Works	Invoice Value (Incl. VAT)	E.No
Cheques already authorised & signed			
Clerks & Caretaker	Salaries & Expenses	3,382.08	
WYFC	Football Grant (OSF)	750.00	7239
	TOTAL	£4,132.08	

Cheques to be authorised

Tenants & L'holders	Grant	100.00	7240
Cotswold Playgrounds	Playground equip. install. (Open Space Fund)	50,587.28	7241
NRG	Photocopier	174.85	7242
WCC	Play area inspections	84.60	7243
Caroway	Bollards installation	499.37	7244
Scandor	Maintenance	2,920.44	7245
HCC	Street Lighting	5,552.33	7246
PHS Group	Sanitary collection	99.73	7247
Allianz	Additional Insurance premium	85.07	7248
	TOTAL CHEQUES	£60,103.67	

Direct Debits

Verizon	Telephone charges	8.77	7254
British Telecom	Broadband	95.13	7255
British Gas	KWCC & Tubbs Hall	48.00	7256
British Telecom	Telephone (884150)	28.00	7257
British Telecom	Telephone (888552)	28.00	7258
Southern Electric	KWCC & Tubbs Hall	87.00	7259
Southern Water	KWCC & Tubbs Hall	10.00	7260
Southern Water	Burial Ground	22.98	7237

TOTAL **£327.88**

ENTIRE TOTAL **£64,563.63**