

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 10 September 2008  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Peter Warrener [Chairman]  
Dawn-Marie Cox  
Neil Pidduck  
Derek Smithers

Clerk/Finance Officer: Barbara Fairbrother  
Colin Arnett

Public: 0

### **F/08/79 Apologies for Absence**

Apologies for absence had been received from Cllr Marshall.

### **F/08/80 Minutes of the Meeting held on the 13 August 2008**

The minutes were agreed as a true record of the meeting and were signed by Cllr Warrener.

### **F/08/81 Matters Arising from the Minutes of 13 August 2008**

- **F/08/72 KWC Insulation** – the THMC Management Committee are considering their contribution towards the insulation at their next meeting on the 27 September 2008.
- **F/08/72 Bus Shelters** – the clerk reported that he had met on site with a representative of Queensbury, who had agreed that some of the existing panels on the shelters at Lovedon Lane and Springvale Road could be reused, so reducing the costs. Members also approved the installation of additional rear panels for the shelter on Springvale Road pending confirmation from the R&A Committee. **Action – the clerk**
- **F/08/72 Fryers Close** – the clerk was still pursuing the maintenance schedule with WCC. **Action – the clerk**
- **F/08/75 Storage Garage** – the clerk had written to the Church seeking clarification of the rental sum involved for the current length of the let.
- **F/08/75 Eversley Park Football** – Accutek had acknowledged the outstanding pitch fees and were arranging payment. To date no payment had been received. **Action – the clerk**

**F/08/81 Matters Arising from the Minutes of 13 August 2008 cont.**

- **F/08/76 Eversley Park Storage Shed** – WSSC were discussing the offer of anti-graffiti paint at their next committee meeting.
- **F/08/76 Legal Services** – the clerk reported that he had received satisfactory references for Hedleys from HALC.

**F/08/82 Project Updates**

- **Land off Hookpit Farm Lane [Top Field]** – no further progress to report.
- **Broadview Rent Charge** – Shenton's invoice had now been paid which should now bring the transfer to a conclusion.

**F/08/83 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for August 2008.

It was recommended and agreed that the sum of £130,000 should be invested in the Money Market for a period of one month subject to review by the RFO.

Members discussed the papers from Cllr Pidduck regarding the presentation of the accounts. Cllr Pidduck emphasised that he was in no way querying the competence of the RFO's or the accuracy of the figures, but merely suggesting changes which would assist councillors in their decision making.

It was agreed that an informal group consisting of Cllrs Pidduck, Cox and Smithers should consider the suggestions and report back to committee.

**F/08/84 RFO's and Clerk's Notices**

- **Photocopier** – HCC had indicated that the 4 year contract on the parish office photocopier was due to end on the 30 September 2008. Members agreed that a one year extension would be appropriate, pending confirmation of the costs. **Action – the clerk**
- **Web-site** – Members considered a proposal for an ex-gratia payment to be made to the web-site designer for the work undertaken. Members were concerned that this would set a precedent and agreed not to endorse such a payment.

However they did consider an increase in the monthly maintenance charge due to the complexity of the site, to be appropriate. **Action – the clerk**

**F/08/85 Chairman's Notices**

None

**F/08/86      To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £8,057.92. See schedule attached.

**F/08/87      Date of next meeting**

The next meeting was arranged for Wednesday 15 October 2008 at 9.30am. Cllr Pidduck gave his apologies.

The meeting closed at 11.40 am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – September 2008

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,576.36	
Shentons	Solicitors (OSF)	1,051.63	8107
	<b>TOTAL</b>	<b>£4,627.99</b>	
<b>Cheques to be authorised</b>			
Shentons	Solicitors (OSF)	124.91	8109
Scandor	Contract	2,920.44	8110
R. Sign	Open Space supplies	23.77	8124
	<b>TOTAL CHEQUES</b>	<b>£3,069.12</b>	
<b>Direct Debits</b>			
Verizon	Telephone charges	8.18	8116
British Gas	KWCC & Tubbs Hall	69.00	8117
British Telecom	Telephone (888552)	21.00	8118
British Telecom	Telephone (884150)	28.00	8119
Southern Electric	KWCC & Tubbs Hall	87.00	8120
Southern Water	KWCC & Tubbs Hall	17.50	8121
British Telecom	Broadband	95.13	8123
ICO	Annual subscription	35.00	8122
	<b>TOTAL</b>	<b>£360.81</b>	
	<b>ENTIRE TOTAL</b>	<b>£8,057.92</b>	