

Kings Worthy Parish Council

FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 16 May 2007
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Robert Johnston [Chairman] Stan Howell Neil Pidduck Rosemary Sign [for F/07/49]
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

F/07/44 Apologies for Absence

Apologies for absence had been received from Cllr Marshall.

F/07/45 Minutes of the Meeting held on the 11 April 2007

The minutes were agreed as a true record of the meeting with two amendments F/07/39 delete "2006" add "2007" - delete "£55,600" add "£50,600" and were signed by Cllr Johnston.

F/07/46 Matters Arising from the Minutes of 11 April 2007

- **F/07/39 To Receive Statements of Accounts** – the clerks reported that they had reviewed page 4 of the monthly accounts and decided to discontinue with the profit and loss figures to improve the clarity of the statements.

F/07/47 Project Updates

Church Green [Peeks Field] – Cllr Johnston reported that although we had signed the legal documents, the land transfer had not been completed.

The clerk reported that Shentons had advised against undertaking any maintenance work on the area until the land had passed to the PC.

Top Field – Cllr Johnston reported that Turley Associates on behalf of Gleeson's, had circulated a leaflet outlining their proposals for the land off Tudor Way and Springvale Road.

Broadview Rent Charge – a request had been received from Shentons for further information. **Action – the clerk**

F/07/48 Kings Worthy Access Improvements – Street Lighting Provision

The clerk reported that HCC were unable to charge Headbourne Worthy PC direct as they were not a local lighting authority. The annual sum involved for the maintenance for the new light under the A34 bridge was £25. The clerk had written to Headbourne Worthy PC outlining the position and requesting confirmation that they would accept the recharge.

F/07/49 Notice Boards/Bus Shelters

Cllr Sign outlined the recommendation of the R&A Committee that the option of the notice boards being constructed of man-made wood be approved. Two papers were circulated to members outlining the background to the decision and the lower costs of maintenance over a 20 year period.

Members were not convinced of the additional costs involved with the purchase of such boards and were concerned that the cost of four boards would exceed the budgetary provision.

The clerk was asked to research further quotations for timber and aluminium boards and also sponsorship for the boards. **Action – the clerk**

Cllr Johnston reported that he had undertaken preliminary opinion on the location and type of bus shelter for Abbots Worthy. It was agreed that Cllr Sign and the clerk draft a consultation letter to be delivered to the residents of Abbots Worthy. **Action – Cllr Sign and the clerk**

F/07/50 To Receive Statements of Accounts

The Committee received the Budget Report and Account Balances Report for April 2007.

It was recommended and agreed that the sum of £138,600 should be invested in the Money Market for a period of one month, which includes the monies received from the WCC Open Spaces Fund, subject to review by the RFO.

F/07/51 RFO's and Clerk's Notices

- **Section 137 Allowance** – the RFO informed members that this had been increased to £5.64 for the year 2007/8.
- **Street Lighting** – an estimate of £4689.99 for the costs of street lighting for 2007/8 had been received from HCC.
- **Ground Maintenance Contract** – the clerks highlighted the success of the existing contract and questioned the need for another competitive tendering exercise in the Autumn.

Members agreed to recommend to the PC that this contract be extended for a further two years with the addition of Church Green and the existing formula for inflation to continue.

F/07/51 RFO's and Clerk's Notices Cont.

- **Banner** – members approved the purchase of a PC Banner at a cost of £57 for use at functions such as the village fete.
- **Hinton Fields** – the clerk outlined the need for the damaged gate to be replaced with bollards and the tree work needed on the area adjacent to Church Lane. The clerk will obtain quotations for the work. **Action – the clerk**

F/07/52 Chairman's Notices

None

F/07/53 To Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £13,816.25. See schedule attached.

F/07/54 Date of next meeting

The next meeting was arranged for Wednesday 13 June 2007 at 9.30am.

The meeting closed at 11.30 am

Signed.....

Dated.....

Kings Worthy Parish Council

FINANCE COMMITTEE

Invoice for Payment – May 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

Name of Supplier	Nature of Works	Invoice Value (Incl. VAT)	E.No
Cheques already authorised & signed			
Clerks & Caretaker	Salaries & Expenses	3,352.17	
WCC	Business Rates	270.84	7020
WCC	Lease	228.51	7021
NRG	Photocopier	178.84	7022
	TOTAL	£4,030.36	
Cheques to be authorised			
R. Sign	Burial Ground sundries	37.69	7024
M C Lampard	Toilets – KWCC	62.04	7025
Scandor	Maintenance & OSF works	3,927.62	7026
J M Francis	Handyman	38.40	7027
Allianz Cornhill	Insurance premium	4,604.47	7028
PCC of Kings Worthy	Grant – Village Fete	200.00	7029
WC Bereavement Supp	Grant	100.00	7030
WC CAB	Grant	250.00	7031
HCYBA	Grant	100.00	7032
Worthys Conservation	Grant – Insurance	200.00	7033
	TOTAL CHEQUES	£9,520.22	
Direct Debits			
British Telecom	Telephone (888552)	46.00	7039
British Telecom	Telephone (884150)	48.00	7040
Southern Electric	KWCC & Tubbs Hall	77.00	7041
Southern Water	KWCC & Tubbs Hall	7.00	7042
British Gas	KWCC & Tubbs Hall	79.00	7043
Verizon	Telephone	8.67	7044
	TOTAL	£265.67	
	ENTIRE TOTAL:	£13,816.25	