

# Kings Worthy Parish Council

## FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 15 August 2007  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Robert Johnston [Chairman] Stan Howell Mike Lomas Jim Marshall Neil Pidduck Peter Warrener
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

### **F/07/78 Apologies for Absence**

There were no apologies for absence. Cllr Johnston welcomed Cllr Lomas to the meeting, who was there as an observer.

### **F/07/79 Minutes of the Meeting held on the 9 July 2007**

The minutes were agreed as a true record of the meeting with the following amendments;

- F/07/73 - the RFO reported that £120,600 had been invested in the money market.
- F/07/77 – delete “Monday” add “Wednesday”

and were signed by Cllr Johnston.

### **F/07/80 Matters Arising from the Minutes of 9 July 2007**

**F/07/74 Notice Boards** – the clerk reported that planning permission had to be sought for the erection of the new notice boards.

### **F/07/81 Project Updates**

- **Church Green [Peeks Field]** – There had been no response to the letter sent to Shentons regarding the outstanding balance of the legal fees. Cllr Johnston referred to the terms and conditions from Shentons whereby they had failed to send regular updates of the fees payable.

### **F/07/81 Project Updates Cont.**

- **Church Green [Peeks Field] Cont.**

Members expressed their concerns at the continuing lack of progress on the transfer of the land and asked the clerk to write again to Shentons and to WCC to enlist their assistance in concluding the S106 Agreement which they had negotiated. **Action – the clerk**

- **Top Field** – Colin Begeman of Planning Development Services is to give a presentation at the September PC meeting. Members suggested that a new solicitor be appointed to undertake the land transfer.
- **Broadview Rent Charge** – no further developments.

### **F/07/82 Open Space Contract Extension**

Cllr Marshall confirmed that the R&A Committee recommended the extension of the contract with no significant changes except the addition of new areas such as Church Green.

Members agreed to a two year extension of the contract with an increase for inflation in line with the RPI and the Agricultural Workers Wages Board set by HCC.

### **F/07/83 Formal Arrangements with Tubbs Hall and Parish Council**

The RFO circulated a paper analysing of the costs of the Kings Worthy Community Centre over the past year. Members accepted the figures and agreed that they should be shared with the Tubbs Hall Management Committee.

**Action - RFO**

### **F/07/84 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for July 2007.

It was recommended and agreed that the sum of £120,600 should be invested in the Money Market for a period of one month, which includes the monies received from the WCC Open Spaces Fund, subject to review by the RFO.

The RFO informed members that the final accounts for last year had been forwarded to the external auditor.

### **F/07/85 RFO's and Clerk's Notices**

- **Parish Office** – the RFO informed members that a broadband connection had now been installed in the parish office.
- **Open Spaces Fund** – members were given an update on the expenditure from the Open Spaces Fund.

**F/07/86      Chairman's Notices**

None

**F/07/87      To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £7,400.02. See schedule attached.

**F/07/88      Date of next meeting**

The next meeting was arranged for Wednesday 12 September 2007 at 9.30am.

The meeting closed at 11.01 am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – August 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle. The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,291.43	
	<b>TOTAL</b>	<b>£3,291.43</b>	
<b>Cheques to be authorised</b>			
P. Reynolds	Internal Auditor	195.00	7085
CommuniCorp	Local Council subs	65.00	7086
J M Francis	Handyman & Expenses	123.21	7087
Scandor	Maintenance	2,631.52	7088
WCC	Dog bins	483.60	7089
NRG Group	Photocopier	186.56	7090
Mulberry Tree Services	Tree work	176.25	7091
B. Fairbrother	Internet security system	33.49	7103
	<b>TOTAL CHEQUES</b>	<b>£3,894.63</b>	
<b>Direct Debits</b>			
Southern Water	Burial Ground	18.16	7097
Verizon	Telephone charges	4.80	7098
British Telecom	Telephone (884150)	28.00	7099
Southern Electric	KWCC & Tubbs Hall	77.00	7100
Southern Water	KWCC & Tubbs Hall	7.00	7101
British Gas	KWCC & Tubbs Hall	79.00	7102
	<b>TOTAL</b>	<b>£213.96</b>	
	<b>ENTIRE TOTAL:</b>	<b>£7,400.02</b>	