

Kings Worthy Parish Council

FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 14 November 2007
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Councillors:	Robert Johnston [Chairman] Mike Lomas Neil Pidduck Peter Warrener
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

F/07/107 Apologies for Absence

Apologies for absence had been received from Cllr Marshall.

F/07/108 Minutes of the Meeting held on the 10 October 2007

The minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

F/07/109 Matters Arising from the Minutes of 10 October 2007

- **F/07/100 Notice Boards** – Cllr Warrener asked where the new notice boards were to be located – London Road, Springvale Road, Vian Place and Fraser Road.
- **F/07/100 Kings Worthy Community Centre Rent Review** – Cllr Johnston signed the new agreement from WCC.

F/07/110 Project Updates

- **Church Green [Peeks Field]** – Shentons are finalising the land transfer.
- **Top Field** – a letter had been received from Gleeson's commenting on the presentation made by Colin Begeman on behalf of the Milford Group. An invitation had been sent to Gleeson's to undertake a similar presentation to the Parish Council.

F/07/110 Project Updates Cont.

- **Broadview Rent Charge** – No further developments. The clerk was asked to chase Shentons again. **Action – the clerk**

F/07/111 Website Funding

Members discussed the various options and decided that a 50/50 division of both expenditure and income with Headbourne Worthy PC was appropriate for this project. **Action – the clerk**

F/07/112 Budget 2008/9

Members agreed a draft budget for the next financial year for discussion. **Action – the clerk**

F/07/113 To Receive Statements of Accounts

The Committee received the Budget Report and Account Balances Report for October 2007.

It was recommended and agreed that the sum of £98,600 should be invested in the Money Market for a period of one month, subject to review by the RFO.

F/07/114 RFO's and Clerk's Notices

- **Eversley Park and Fraser Road - New Playground Equipment** – the clerk circulated the tender responses that WCC had approved for Open Space funding. Members agreed with the recommendations and asked the clerk to place the order. **Action – the clerk**
- **Fryers Close – Landscape Improvements** - the clerk circulated the conditions from WCC for the scheme to proceed. Members agreed with the terms and asked the clerk to proceed with the implementation. **Action – the clerk**
- **New Bus Shelter - Abbots Worthy** – Members approved the balance of funding of £460 for the new shelter and asked the clerk to proceed with the order. **Action – the clerk**
- **Kim Bishop Walk - New Barrier** – Members approved the installation of a new barrier to deter motor-cycles at a cost of £125. **Action – the clerk**
- **Tubbs Hall – Velux Window Guards** - Members asked the clerk to obtain further quotations for the provision of guards over these windows. **Action – the clerk**
- **Bus Shelter - Lovedon Lane [opposite Castle Rise]** – Members were informed that the cost of repairing 3 damaged panes of glass would be £470. Members decided to defer the repair until the current trend of such incidents had subsided. **Action – the clerk**

F/07/114 RFO's and Clerk's Notices Cont.

- **Eversley Park – All Season Pitch** – a quotation for £672 had been received for repairing the damage to the tarmac surface. Members asked the clerk to investigate other options for the repair. **Action – the clerk**

F/07/115 Chairman's Notices

- **KWCC Front Door** – Cllr Johnston had received an enquiry from the Tubbs Hall MC for assistance towards the provision of a new front door to assist disabled users. Members agreed that the installation of a new bell and adjustments to the tension of the existing door would suffice.

F/07/116 To Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £9,120.34. See schedule attached.

F/07/117 Date of next meeting

The next meeting was arranged for Wednesday 12 December 2007 at 9.30am.

The meeting closed at 11.30 am

Signed.....

Dated.....

Kings Worthy Parish Council

FINANCE COMMITTEE

Invoice for Payment – November 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

Name of Supplier	Nature of Works	Invoice Value (Incl. VAT)	E.No
Cheques already authorised & signed			
Clerks & Caretaker	Salaries & Expenses	3,352.31	
D. Brockway	Land Registry purchases	30.00	7147
Serco	Refuse collection	111.81	7148
WCC	Dog bins	483.60	7149
Neptune Outdoor	Bench slats	86.88	7150
NRG Group	Photocopier	178.96	7151
	TOTAL	£4,243.56	
Cheques to be authorised			
WCC	Dog bin repair	70.05	7152
HAPTC	Clerks conference/training	80.00	7153
ADH Printing	Newsletter insert	26.00	7154
Ark Glass Ltd	Tubbs Hall window repair	293.75	7155
Brian Horner Trees	Tree removal – Hinton Fields	1,292.50	7164
Post Office Ltd	Postage stamps	58.00	7156
Scandor	Maintenance	2,631.52	7165
P. Reynolds	Internal auditor	195.00	7166
	TOTAL CHEQUES	£4,646.82	
Direct Debits			
Verizon	Telephone charges	4.97	7157
British Telecom	Telephone (884150)	28.00	7158
British Telecom	Telephone (888552)	28.00	7159
British Telecom	Broadband	26.99	7160
Southern Electric	KWCC & Tubbs Hall	87.00	7161
Southern Water	KWCC & Tubbs Hall	7.00	7162
British Gas	KWCC & Tubbs Hall	48.00	7163
	TOTAL	£229.96	
	ENTIRE TOTAL:	<u>£9,120.34</u>	