

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 14 February 2007  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Robert Johnston [Chairman]  
Stan Howell  
Tony May  
Neil Pidduck

Clerk/Finance Officers: Barbara Fairbrother/Colin Arnett

Public: None

### **F/07/12 Apologies for Absence**

Apologies for absence had been received from Cllr Marshall.

### **F/07/13 Minutes of the Meeting held on the 10 January 2007**

The Minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

### **F/07/14 Matters Arising from the Minutes of 10 January 2007**

**F/07/03 - Village Design Statement** – a refund for the costs associated with the design and printing of the document had been received from WCC.

**F/07/08 – Bank Charges** – NatWest have apologised for the situation and will ensure that no charges are levied on our account.

### **F/07/15 Project Updates**

**Church Green [Peeks Field]** – no further developments on the legal transfer to report. The developer is continuing to implement the landscape management plan.

Cllr Johnston suggested that contingency plans should be made to hold the village fete at Eversley Park as the area had not been passed to the PC.

**Action – the clerk**

**Top Field** – no further developments to report.

**Broadview Rent Charge** – no further developments to report.

### **F/07/16 Review of Standing Orders**

The clerk circulated copies of the revised standing orders. Members were asked to forward any comments to the clerk.

**Action – ALL Committee Members**

### **F/07/17 Grant Applications**

Members recommended that a grant of £99.99 be awarded to the Kings Worthy Day Centre for the purchase of a computer printer.

### **F/07/18 To Receive Statements of Accounts**

The Committee received the Budget Report, Account Balances Report and Profit & Loss Statement for January 2006.

It was recommended and agreed that the sum of £62,600 should be invested in the Money Market for a period of one month, which includes the monies received from the WCC Open Spaces Fund, subject to review by the RFO.

### **F/07/19 RFO's and Clerk's Notices**

- **Appointment of Grounds Supervisor** – members agreed with the appointment of Kelvin Mason as the Grounds Supervisor.

The clerk was asked to investigate the options for the provision of tree inspections. **Action – the clerk**

- **Ash Tree – 2A Wesley Road** – Cllr Johnston detailed the action to approve the crown lifting of this tree which is in Kim Bishop Walk.

Cllr Johnston recommended that consideration should be given to transferring the ownership of this footpath to HCC. **Action – the clerk**

- **Pink Chestnut Tree – Broadview** – members were reluctant to approve the funding for a replacement for this donated tree which had been vandalised. They considered that a precedent would be set.
- **Electronic Banking** – the clerk circulated the latest advice from HAPTC where the DCLG are not able to recommend such systems as they do not have adequate safeguards for public bodies.

**Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100 of the Local Government Act 1972] the public were excluded from the meeting due to the confidential nature of the business to be considered.**

**F/07/20 Chairman's Notices**

- **Newsletter Questionnaire** – Cllr Johnston reported that Jackie Porter is to chase HCC for the payment of the invoice from Culverlands.
- **St.Mary's Church Hall** – Members discussed the informal approach for assistance towards an upgrade to the kitchen. It was agreed that the project fell outside of PC funding.

**F/07/21 To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £12,279.99. See schedule attached.

**F/07/22 Date of next meeting**

The next meeting was arranged for Wednesday 14 March at 9.30am.

The meeting closed at 11.18 am.

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – February 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	2,841.32	
HAPTC	Chairmanship Training (x2)	40.00	6212
P. Reynolds	Internal Auditor's fees	190.00	6213
	<b>TOTAL</b>	<b>£3,071.32</b>	
<b>Cheques to be authorised</b>			
J M Francis	Handyman	38.40	6214
WCC	Dog bins	480.50	6215
Dell Corporation	Cartridges	150.96	6217
Colour World WC Ltd	VDS printing	790.00	6216
HCC	Cleaning equipment	17.88	6218
Audit Commission	External Audit fees	881.25	6220
HCC	Lighting	3,959.33	6219
Scandor	Grounds Maintenance	2,631.52	6221
	<b>TOTAL CHEQUES</b>	<b>£8,949.84</b>	
<b>Direct Debits</b>			
Verizon	Telephone (Freephone)	1.83	6227
British Telecom	Telephone (888552)	46.00	6228
British Telecom	Telephone (884150)	48.00	6229
Southern Electric	KWCC & Tubbs Hall	77.00	6230
Southern Water	KWCC & Tubbs Hall	7.00	6231
British Gas	KWCC & Tubbs Hall	79.00	6232
	<b>TOTAL</b>	<b>£258.83</b>	
	<b>ENTIRE TOTAL:</b>	<b>£12,279.99</b>	