

# Kings Worthy Parish Council

## FINANCE COMMITTEE

**Minutes of the Meeting held on Wednesday 12 December 2007  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Councillors:	Robert Johnston [Chairman] Neil Pidduck Peter Warrener
	Clerk/Finance Officer:	Barbara Fairbrother Colin Arnett
	Public:	None

### **F/07/118 Apologies for Absence**

Apologies for absence had been received from Cllr Marshall.

### **F/07/119 Minutes of the Meeting held on the 14 November 2007**

The minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

### **F/07/120 Matters Arising from the Minutes of 14 November 2007**

- **F/07/109 Notice Boards** – the clerk reported that these had now been delivered ready for installation.
- **F/07/111 Website Funding** – Members agreed that the options for the share of the expenditure and income should be discussed at the next Parish Council meeting. **Action – the clerk**  
  
Members agreed that the cheques received from businesses wishing to be involved should not be presented at present. **Action – the clerk**
- **F/07/114 Clerks Notices** – the clerk confirmed that orders had been placed for the new playground equipment at Eversley Park and Fraser Road, the landscape improvements at Fryers Close and the new barrier at Kim Bishop Walk.

The new bus shelter had been installed at Abbots Worthy

Members agreed not to fund the installation of mesh guards over the Velux windows in Tubbs Hall due to the cost and low frequency of breakages.

## **F/07/120 Matters Arising from the Minutes of 14 November 2007 Cont.**

- **F/07/114 Clerks Notices cont.** – the All Season Pitch at Eversley Park had been repaired by our maintenance man.
- **F/07/115 KWCC Front Door** – Cllr Johnston reported that the Tubbs Hall MC had decided not to replace the front door due to the difficulties in incorporating an automatic door into the existing framework.

## **F/07/121 Project Updates**

- **Church Green** – Cllr Johnston was delighted to report that the transfer of the land to the PC had now been completed.

The clerks will now include the area within their weekly inspections.

### **Action – the clerks**

Members discussed the cutting of the grass on the bank which is outside of the area owned by the PC. It was agreed that clarification should be sought as to the possible maintenance options.

### **Action – Cllrs Johnston/Warrener and the clerk**

- **Top Field** – no further developments
- **Broadview Rent Charge** – the clerk reported that Shentons are progressing the transfer.

## **F/07/122 Budget 2008-9 and Grant Applications**

Members agreed to finalise the draft budget at the January Finance Committee meeting.

The RFO shared with members the grant applications received to date. Members agreed to approve a final list at the January Finance Committee meeting.

## **F/07/123 To Receive Statements of Accounts**

The Committee received the Budget Report and Account Balances Report for November 2007.

It was recommended and agreed that the sum of £145,000 should be invested in the Money Market for a period of one month, subject to review by the RFO.

## **F/07/124 RFO's and Clerk's Notices**

- **Parish Office Computer** – Members agreed to the disposal of the old computer in the Parish Office and its removal from the asset register.  
**Action – the RFO**
- **Christmas Drinks and Nibbles** – Members agreed to the funding of this annual event from the Chairman's Allowance. **Action – the RFO**

**F/07/124 RFO's and Clerk's Notices Cont.**

- **National Salary Award for Clerks 2007-8** – Notification had been received from HAPTC of a salary award of 2.5% for clerks which was applicable from the 1 April 2007. Members noted the award and agreed that a similar increase should be given to the caretaker and maintenance man. **Action – the RFO**

**F/07/125 Chairman's Notices**

- **WCC Temporary Traffic Order** – Cllr Johnston outlined the proposed weight limits for vehicles to the disposal site at South Wonston which would increase the lorry movements on Lovedon Lane.
- **WCC Local Development Framework** – Cllr Johnston outlined the references to Kings Worthy in this document and informed members that he will be attending a WCC briefing with Cllr James.
- **WCC Working with Parishes** – Cllr Johnston had received an invitation to a meeting with the leader of the council to discuss areas of shared concern. The clerk was asked to contact all councillors asking for suggested issues to be raised at the meeting. The listing would be discussed at the next Parish Council meeting. **Action – the clerk**

**F/07/126 To Authorise Invoices for Payment**

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £12,384.88. See schedule attached.

**F/07/127 Date of next meeting**

The next meeting was arranged for Wednesday 16 January 2008 at 9.30am.

The meeting closed at 11.25 am

Signed.....

Dated.....

# Kings Worthy Parish Council

## FINANCE COMMITTEE

### Invoice for Payment – December 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

<b>Name of Supplier</b>	<b>Nature of Works</b>	<b>Invoice Value (Incl. VAT)</b>	<b>E.No</b>
<b>Cheques already authorised &amp; signed</b>			
Clerks & Caretaker	Salaries & Expenses	3,417.10	
	<b>TOTAL</b>	<b>£3,417.10</b>	
<b>Cheques to be authorised</b>			
D. Brockway	Purchase of a key	4.10	4173
J M Francis	Handyman Oct/Nov 07	230.64	7174
SLCC	Annual subscription	182.00	7175
WCC	KWCC rent charge increase	41.49	7176
Greenbarnes	Four notice boards	4,881.81	7177
Dell Corp Ltd	Ink cartridges	187.98	7178
Culverlands	Newsletter	310.00	7179
HCC	General supplies	63.90	7180
Scandor	Maintenance	2,631.52	7181
Rosehill Polymers Ltd	Flexilon	32.08	7182
Viking Direct	Stationery	34.58	7183
T Winter	Relief cleaner	78.72	7196
	<b>TOTAL CHEQUES</b>	<b>£8,678.72</b>	
<b>Direct Debits</b>			
Verizon	Telephone charges	9.93	7184
British Telecom	Telephone (884150)	28.00	7185
British Telecom	Telephone (888552)	28.00	7186
British Telecom	Broadband	81.03	7187
Southern Electric	KWCC & Tubbs Hall	87.00	7188
Southern Water	KWCC & Tubbs Hall	7.00	7189
British Gas	KWCC & Tubbs Hall	48.00	7190
	<b>TOTAL</b>	<b>£288.96</b>	
	<b>ENTIRE TOTAL</b>	<b>£12,384.88</b>	