

Kings Worthy Parish Council

FINANCE COMMITTEE

Minutes of the Meeting held on Wednesday 9 July 2007
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy

Present:	Councillors:	Robert Johnston [Chairman] Stan Howell Peter Warrener
	Clerk/Finance Officer:	Colin Arnett
	Public:	None

F/07/67 Apologies for Absence

Apologies for absence had been received from Cllr Marshall, Cllr Pidduck and Barbara Fairbrother.

F/07/68 Minutes of the Meeting held on the 13 June 2007

The minutes were agreed as a true record of the meeting and were signed by Cllr Johnston.

F/07/69 Matters Arising from the Minutes of 13 June 2007

None

F/07/70 Project Updates

- **Church Green [Peeks Field]** – a letter had been received from Infinity Homes by Shentons indicating their refusal to pay the additional legal costs associated with the land transfer. Members agreed that Shentons should be instructed not to undertake any further work on the transfer and that Cllr Johnston and the clerk meet with Steve Osborne of Infinity Homes. **Action – the clerk**

The clerk was asked to clarify with WCC as to whether Open Space funding would be available for any additional legal costs.

Action – the clerk

- **Top Field** – the clerk tabled a letter which had been received from Colin Begeman of Planning Development Services outlining a possible scenario for the Top Field. Members agreed the proposal should be presented at the next PC meeting for ratification

F/07/70 Project Updates cont.

- **Broadview Rent Charge** – no further developments

F/07/71 HCC PFI Street Lighting Proposals

Cllr Johnston reported that the Winchester Town Forum had agreed to an expression of interest in this option. The clerk reported that Littleton had very few lights in the village and that the responsibility for the lighting on Harestock had been devolved to WCC.

Members agreed that a recommendation be tabled at the next PC meeting to confirm an expression of interest in the proposal.

F/07/72 Formal Arrangements with Tubbs Hall and Parish Council

The RFO's are to undertake an analysis of the costs over the past year prior to a meeting with the Tubbs Hall management Committee. **Action – RFO's**

F/07/73 To Receive Statements of Accounts

The Committee received the Budget Report and Account Balances Report for June 2007.

It was recommended and agreed that the sum of £115,600 should be invested in the Money Market for a period of one month, which includes the monies received from the WCC Open Spaces Fund, subject to review by the RFO.

F/07/74 RFO's and Clerk's Notices

- **Notice Boards** – members reviewed this status of the purchase and installation of new notice boards in the light of funding from other sources for the bus shelter in Abbots Worthy. Members agreed that on confirmation of such funding, that an order could be placed for four replacement boards of man-made timber at a cost of £987 each. **Action - the clerk**
- **Hinton Fields – Tree Works** – members agreed that this work could proceed pending approval from WCC and without further quotations if they were not forthcoming. **Action – the clerk**

F/07/75 Chairman's Notices

None

F/07/76 To Authorise Invoices for Payment

The Committee received a schedule of invoices due for payment, agreed the schedule and signed the cheques. The total invoices for payment, including salary payments and direct debits amounted to £7,887.17. See schedule attached.

F/07/77 Date of next meeting

The next meeting was arranged for Monday 15 August 2007 at 9.30am.

The meeting closed at 10.56am

Signed.....

Dated.....

Kings Worthy Parish Council

FINANCE COMMITTEE

Invoice for Payment – July 2007

The following invoices have been received since the last meeting of the Finance Committee. Officer's remuneration and payments made automatically from the council's bank accounts, such as bank charges and direct debits, may not be shown as they are dealt with outside the Committee cycle.

The Finance Committee is asked to authorise payment of the following invoices and sign the cheques.

Name of Supplier	Nature of Works	Invoice Value (Incl. VAT)	E.No
Cheques already authorised & signed			
Clerks & Caretaker	Salaries & Expenses	3,206.82	
Shentons	Broadview rent charge fee	199.75	7064
G. Jenkins	Broken window repair	106.00	7065
TGD Landscape	Fryers Close (OSF)	1,220.24	7066
HAPTC	Councillor training	40.00	7067
	TOTAL	£4,772.81	
Cheques to be authorised			
A. Hamlin	Stand-in cleaner	44.80	7068
BFT Fire	Annual inspection	72.74	7069
HCC	PC Banner	66.97	7070
Scandor	Maintenance	2631.52	7076
Box-It	Document Storage	23.36	7083
HCC	Supplies	32.69	7084
	TOTAL CHEQUES	£2,872.08	
Direct Debits			
British Telecom	Telephone (888552)	46.00	7077
British Telecom	Telephone (884150)	28.00	7078
Southern Electric	KWCC & Tubbs Hall	77.00	7079
Southern Water	KWCC & Tubbs Hall	7.00	7080
British Gas	KWCC & Tubbs Hall	79.00	7081
Verizon	Telephone	5.28	7082
	TOTAL	£242.28	
	ENTIRE TOTAL:	£7,887.17	