

Worthys Festival 2011

MINUTES Steering Group

19.30 on 22nd September 2010 at Harwood Place Community Room

Present:

Jane Rutter(JR), Natalie Newman(NN), Chris Read(CR), Mandy Read(MR), Gloria Francis(GF), Johanna Owens(JO), Peter Byford(PB)

Apologies:

Kathryn Foley(KF), Malcolm Prince(MP), Denis Welstead(DW) (Rotary), Dave Bennett(DB)

DETAIL	ACTIONS
1. BUSINESS	
1.1. Constitution Launch party will be the AGM to formalise the constitution. Prepared in booklet form for distribution where necessary. The constitution was formally agreed and will be adopted with the amendment to clarify that Martyr Worthy is not part of this community. Abbots Worthy, Headbourne Worthy and Kings Worthy included.	
1.2. Bank Account Kathryn to open the bank account.	KF
1.3. Insurance To be specified when details are known.	
2. FINANCIAL	
2.1. Grants & Sponsors New leaflet has been drawn up for 'Friends of the Worthys' to make a donation. Also advertises the Launch Party. Small amendment required. Robert Johnston to go ahead with applications for sponsorship from the Lottery and WCC. Each committee member should request forms from Jane when needed.	JR JR to instruct RJ All
3. MARKETING	
3.1. Marketing Plan JR to liaise with Malcolm Prince and bring an updated plan to next meeting. This will be included in the overall Festival Project Plan	JR
3.2. Website Link is www.theworthys.org.uk/festival.html Logo to be attempted with existing lettering. Chris to get involved in building and maintaining the website. Jane to send	JR

documents and contact details for Dennis Curling (Worthys webmaster)	JR & CR
4. EVENTS	
<p>4.1. Launch Party</p> <p>This will be a formal AGM. Jane and Malcolm will prepare presentation for continuous play on TV screen.</p> <p>Sports Club to provide initial glass of wine and nibbles.</p> <p>AGM from 18.00, then informal party.</p> <p>Email formal invite to all the contacts originally interested.</p> <p>Press release in the Chronicle.</p>	<p>JR</p> <p>PB</p> <p>JR</p> <p>JR</p>
5. SUPPORTING ACTIVITIES	
<p>5.1. Festival Project Plan</p> <p>Project Plan to be prepared a little later.</p> <p>Malcolm Prince has prepared basic plan for all event organisers – to be handed out at our discretion.</p>	All
<p>5.2. Gaps & Ideas</p> <p>Kathryn suggested a Quiz – Peter Byford offered to organise.</p> <p>Johanna investigated interest in the Festival at Marydale Respite, Cornerways Day Centre, Woohams Farm Day Nursery, The Grove, Kings Worthy Pre-School, Bubbles and Tubbies. All positive – Toddler group activities. Joint Monthly Lunch Club.</p> <p>Steve Brine (Conservative MP) to be approached to assist with sponsorship.</p> <p>Contact in the HCC to provide guidance.</p> <p>Chris suggested Car Jamboree – included in programme.</p>	<p>PB</p> <p>JR</p> <p>JR</p>
<p>5.3. Decorating the village</p> <p>To invite Robin Cook from Scouts to manage banners and put up bunting.</p> <p>Suggest put up bunting and banners with Worthys Festival wording and date. Gloria to try to set up a group to make bunting.</p> <p>Approach Fabric Warehouse and ask for remnants for bunting.</p> <p>Link on website to YouTube instructions on making your own bunting.</p>	<p>JR</p> <p>GF</p> <p>NN</p> <p>CR</p>
6. FESTIVAL PROGRAMME	
6.1. Opening Weekend Saturday 17th	
<p>6.1.1. Family Fun</p> <p>St Mary's due to have a meeting in a few weeks to confirm whether this will happen during the Festival.</p>	
6.2.2. Community BBQ & Music Festival	
6.2. Opening Weekend Sunday 18th	
<p>6.2.1. Street Parties</p> <p>Elan Court will hold one party.</p> <p>Ideas will be welcome and try to contact and suggest people holding street parties.</p> <p>Ask Alan and Maria if they are interested in street party in their cul-de-sac.</p>	<p>All</p> <p>NN</p>

6.2.2. Civil Service at St Marys Church in morning	
6.2.3. Mini Football Tournament This will be Parent vs Youngsters and not tournament	
6.2.4. Open Gardens Michael Edwards happy to co-ordinate Open Gardens. Provide garden suggestions to Michael	All
6.2.4 Village Concert Clare Goodwin to be invited to next Steering Group meeting to report back on the village concert.	JR
6.3. Weekdays	
6.3.1. Arts NN to follow up again. Jill to find place to locate hanging. Possibly at the School – King Worthy Primary School.	NN
6.3.2. Photography	
6.3.3. History Note: Alec Fry of Springvale Road has lived here since 1960. His son is compiling booklets of the history of the area with photos. Might be of interest.	
6.3.4. School Arts Johanna will contact school	
6.3.5. Recital / concert Still considering all options and awaiting response.	
6.3.6. Jazz Evening	
6.3.7. TA Community tea TA agreed in principle to provide a Bring & Buy Tea. Suggestion to invite the Ghurkhas again.	Gloria
6.4. Finale Weekend Saturday 24th	
6.4.1. Car Jamboree at Eversley Park	
6.4.2. Tubbs Green Children's Event Gloria to attend	
6.4.3. Fun Run	
6.4.4. Fancy Dress Car Cavalcade To discuss with PC Tebbs	JR
6.4.5. Community BBQ & Fireworks at King Charles Fireworks subject to complicated regulations. Try to get Round Table to organise using professional company and Rotary to sponsor.	JR

6.5. Finale Weekend Sunday 25th	
6.5.1. Festival Choral Evensong Cathedral Girls Choir agreed to participate.	
6.5.2. Pet Show 22 Classes with certificates and medals instead of rosettes. Venue – possibly Eversley Park Mandy will contact all the vets for possible sponsorship.	MR
7. AOB	
7.1. Robin Cooke (from Scouts) and Jan Towle (Guides) to be invited to next meeting. British Legion would like to be involved (contact Tony Dowland). Link into Community Tea.	JR Gloria
7.2. NN to simplify business plan for Fun Run. Jane to forward document from Malcolm.	JR NN
8. NEXT MEETING Wednesday 20 th October at 19.30 at same venue – Harwood Place Community Room.	