

# Worthys Festival

## The Worthys Festival Constitution

1) NAME: This is the constitution of the Worthys Festival, hereafter known as the Festival.

### 2) OBJECTS

The objects of the Festival shall be:

- to promote all community groups and organisations in the area known as The Worthys (Headbourne Worthy, Kings Worthy and Abbots Worthy) for the benefit of the inhabitants of the area;
- to encourage the goodwill and involvement of the wider community;
- to foster community spirit and encourage civic pride.

### 3) MEMBERSHIP

(i) Membership shall be open to anyone who has an interest in assisting the Festival to achieve its aims and is willing to adhere to the rules of the Steering Group.

### 4) MANAGEMENT COMMITTEE – The Steering Group

(i) The Festival shall be organised by a Steering Group of no less than three (3) people and no more than fifteen (15), who must be at least 18 years of age (with the exception of representatives of Youth Groups

who must be at least 12 years of age). Members will be elected for a period of two years, and thereafter may be re-elected at the Group's AGM.

## 5) OFFICERS

(i) The Festival shall have an organising committee (The Steering Group) consisting of:

The Chairperson

The Treasurer

The Secretary

and any additional officers the Group deems necessary at the meeting required to carry out the required activities.

## 6) POWERS

In furtherance of the objects, but not otherwise, the Steering Group may exercise the power to:

(i) Promote a week long community Festival (including two weekends) centred on the area known as The Worthys (including Kings Worthy, Headbourne Worthy and Abbots Worthy) and to work together as residents irrespective of age, sex, ethnicity, ability, religion or political view.

(ii) Promote and support local groups and organisations who agree to participate in any way in the Festival as deemed appropriate by the Steering Group.

(iii) Invite and receive contributions and raise funds where appropriate, to finance the Festival, and to open a bank account to manage such funds.

(iv) Publicise and promote the Festival and organise meetings and promotional events.

## 7) MEETINGS

(i) The Steering Group shall meet at least three times a year, and normally on a monthly basis. Meetings shall enable the Group to discuss actions and monitor progress to date, and to consider future developments.

(ii) All members shall be given at least fourteen (14) days' notice of when a meeting is due to take place, unless it is deemed as an emergency.

(iii) Two-thirds of committee members must be present in order for a meeting to take place.

(iv) It shall be the responsibility of the Chairperson to chair all meetings or a designated deputy in his/her absence. All meetings must be minuted and accessible to the whole community via the Community Website – [www.theworthys.org.uk](http://www.theworthys.org.uk).

(v) The AGM shall take place in November each year. At least fourteen (14) days' notice must be given before the meeting takes place.

(vi) All residents of the Worthys are entitled to vote at the AGM. Voting shall be made by a show of hands on a majority basis. In the case of a tied vote, the Chairperson or an appointed deputy shall make the final decision.

## 8) FINANCE

(i) Any money acquired by the Steering Group, including donations, contributions and bequests, shall be paid into an account operated by the Steering Group in the name of the Festival. All funds must be applied to the objects of the Festival and for no other purpose.

(ii) Bank accounts shall be opened in the name of the Festival. Any deeds, cheques etc relating to the Festival's bank account shall be signed by at least two (2) of the following Steering Group members: Chairperson; Treasurer; Secretary.

(iii) Any income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and

that the Group stays within budget. Official accounts shall be maintained, and will be examined independently in line with the requirements of the Charities Act 2006. An annual financial report shall be presented at the AGM. The Group's accounting year shall run from 01 October to 30 September.

9) ALTERATION OF THE CONSTITUTION

(i) Any changes to this constitution must be agreed by a majority vote at a special general meeting.

(ii) Amendments to this constitution must be conveyed to the Secretary formally in writing. The Secretary and other officers shall then decide on the date of a special general meeting to discuss such proposals, giving members at least four weeks (28 days) notice.

10) DISSOLUTION

(i) The Group may be dissolved if deemed necessary by the members in a majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be transferred to local charities or similar groups at the discretion of the Steering Group.

This constitution was adopted at an AGM held at The Worthys Sports & Social Club on 13<sup>th</sup> November 2010 by:

..... Signed: Chairperson

..... Signed: Treasurer

..... Signed: Secretary

..... Signed: Member

..... Signed: Member